

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

Friday July 17, 2026

Present:

Directors: G. O'Neill, F. Ohnesorgen, M. Doty

Staff: T. Griesbach, K. Klemcke, T. Harness, J. Robertson

Guests: D. Ayers (via Google meet), J. Bozanich, R. Cope

The meeting was called to order at 10:10 am, followed by the flag salute. O'Neill welcomed the guests.

Comments from the Public

Bozanich – is there way to notify community of meetings other than posting to the website. Maybe via email

Answer: if someone wants to receive the agenda via email prior to a meeting, they may email the PCSD board secretary (secretary@ponderosacsd.com) with that request. It is inappropriate for the Ponderosa Community Services District (a government agency) to send unsolicited email to a list obtained from another entity such as the PPOA.

M. Doty asked if he could send the agenda to the PPOA email list as a PPOA member – yes, as long as it clearly understood the email is not coming from the PCSD, but from a private individual and member of the group that owns the list.

Communications

Acceptance of Minutes from the May , 29 2026 meeting

O'Neill moved to accept minutes as presented, Doty seconded. There was no discussion. The motion carried unanimously.

Staff Reports

General Manager – Griesbach

Mr. Griesbach reported: He was gone for 5 weeks.

- The July labor report needs to be submitted
- Stayed in contact with staff via email, text, and phone
- There are certain documents that are not able to be found, not backed up on an external hard-drive or cloud. There is a need for a central location for all district documents.

Mr. Doty will provide a compare/contrast presentation for cost and security of both options and a list of cloud based options for the next meeting

Secretary – Robertson

Update website

Reschedule board meeting – No June meeting

Respond to email/phone/text as needed

Director's Conflict of interest forms provided to Board of Supervisors clerk

Work on most recent PRR from Goldsmith – partially completed

Mostly completed CCR – Kirk helped finish that

Will begin direct charge list for county

Time to register for election for board seats - Will have candidate information posted on Ponderosa website

Minutes July 2026

Review election information – 4 seats available,
As of 8/1/2026, <https://tularecounty.ca.gov/elections/november-3-2026-general-election> - unofficial candidate list

(3) full terms run 2026-2030, Ohnesorgen (filed), Doty (open), vacant (Bozanich filed)

(1) short term runs 2026-2028, vacant (Ken Rufert filed)

Nomination period is July 13, 2026-August 7, 2026

Candidates must be 18 years or older, and registered to vote within the Ponderosa services district

It was moved by Oneill, seconded by Ohnesorgen, and carried unanimously to accept resolution 2026-252-A.

Agenda posting requirements per Brown Act Compliance Manual pg 16 (CSDA) *Revised January 2026*

General Rules

A written agenda must be prepared for each regular or adjourned regular meeting of the legislative body.

The agenda must be posted at least 72 hours in advance of the regular meeting to which it relates.

Each item of business to be transacted or discussed, including items to be discussed in closed session, must be the subject of a brief general description, which generally need not exceed 20 words.

If the agency has an internet website, agendas must be posted at least 72 hours before a regular meeting and at least 24 hours before a special meeting on the agency's website. The special meeting Internet posting requirement only applies to an agenda of either (a) the governing body, or (b) the participating members are compensated, and one or more members attending are also members of the governing body.

IV. Meeting Categories & Requirements (continued)

Compliance Tip

Note: Agendas at physical locations must be posted in areas that are freely accessible to the public at all times. Posting on a bulletin board inside the district's office that is locked after business hours is not in compliance. With limited exceptions, independent special districts must establish and maintain an Internet website that must have contact information for the district listed in addition to the agenda and any meeting materials. The internet website posting requirement may be excused if there are technical difficulties, provided that the district continues to comply with all other notice requirements. Internet website posting requires the agenda to be posted as a direct link on homepage of the agency's website and in an open format that permits the public to retrieve, download, index, and search for the agenda through the internet, in a manner that is "platform independent and machine readable".

Certified Water Operator – Klemcke

D. Elliot designed a Radon removal system. The design was submitted to the State for review and has been approved. Klemcke was notified of approval on Tues July 14, 2026. Because the approval came after the agenda was created and posted – per the **Subsequent need urgency item exception:** *When 2/3 present (or all members if less than 2/3 are present) determine there is a need to take immediate action and that the need for action came to the attention of the district subsequent to the agenda being posted, the board may take action on items of business not appearing on the agenda.*

Therefore, O'Neill moved to add the cost and construction of the proposed Radon Removal System to this agenda for discussion and determination by the board. The motion was seconded by Doty and carried unanimously.

Klemcke explained that the system consists of (2) 40 gallon tanks, referred to as 'air-strippers'. They are rated for 16 gallon/minute. The water is pumped from the well into the two tanks, then returned to the system. Some additional parts and electrical work are required for the installation. The cost is estimated around \$7,000, complete with installation should be under \$10,000. This project should be paid through the 735 fund which will require a resolution during the treasurer's report.

Outsource (generator power for the mountain during SCE work) went to the well sites. Contact person is Tom Fowler. He said he will bring a generator up to run the Holby well transfer pump. PCSD will ensure our generators are ready to go in event SCE plan doesn't work

Test for PFAS – requested reduced monitoring because previous 2 tests return No Detection
Next year test for lead/copper

Operations Manager report – Dolmovic

Either water use is increased or water loss in the system has increased

Transfer 23,000 gal from Holby

Fawn pumps 8,000 gal

Holby is filling in 24 hours

Estimate losing 300,000 gal /month – due to water mains fracturing underground and no evidence above ground

Recommend the district find a back-hoe to become more self-sufficient and not have to rent equipment

Treasurer's Report – Klemcke

Final reminder that credit card receipts need to be to the treasurer within 5 days of purchases.

USDA needed copies of insurance and audit report

O'Neill moved to accept the treasurer's report as presented. M. Doty seconded, and the motion carried unanimously.

Treasurer suggested that the board authorize the posting of financial transaction reports received from county along with other invoices, etc to the website. That way when there is public records request, the requester can be directed to the website to search for it themselves. Hearing no objections, the president directed the treasurer and secretary to coordinate the posting of financial documents.

Budget Hearing

To run concurrently with regular meeting scheduled for:

Date: Friday July 17, 2026

Time: 10:00 am

Location: PCSD building, 56287 Aspen

- One item of business

Presentation of proposed 2026-2027 fiscal year budgets

740/2010 Snow removal, 740/2020 Water service, 735 Capital improvement

The board will review the proposed budgets as presented by the district treasurer, then discuss and determine whether to adopt said budgets or amend and adopt.

Resolution 2026-256-F adopt 2026-2027 Fiscal year budgets.

Proposed 740/2010 Snow Removal

Cash Balance	47714	
Budgeted Revenue	93319	
Total Resources	<u>141033</u>	
<u>Appropriations</u>		
Salaries Regular	43000	
overtime	100	
Director Fees	1050	
Social Sec	1700	
Total salary	45850	
Services and Supplies		
cost reissue	500	
Insurance	15000	
Maint/Equip	15000	
Maint/Bldg	500	
memberships	1200	
Office		
Exp	2000	
Prof &Spec Exp	35000	
Trans/Travel	500	
Utilities	2000	
Total Serv & Supply	71700	
Fixed Assets		
Bldg & Improve	1000	
Equipment	10000	
Total fix assets	11000	
Contingency	12483	
Total Appropriations	<u>141033</u>	

Proposed 740/2020 Water Service

Cash Balance	294716	
less cash reserves	-30000	
USDA transfers	-151209	
Transfer to USDA	-26902	
Trans to Cap Improve	-14855	
Beginning cash available	71750	
Budgeted revenue		
prop tax	200	
use of money	1500	
water serv	water	
fees	fees	172070
budgeted revenue	173770	
Total Resources	<u>245520</u>	
Cash Balance	47714	
Budgeted Revenue	93319	
Total Resources	<u>141033</u>	
<u>Appropriations</u>		
Salaries Regular	43000	
overtime	100	
Director Fees	1050	
Social Sec	1700	
Total salary	45850	
Services and Supplies		
cost reissue	500	
Insurance	15000	
Maint/Equip	15000	
Maint/Bldg	500	
memberships	1200	
Office Exp	2000	
Prof &Spec Exp	35000	
Trans/Travel	500	
Utilities	2000	
Total Serv & Supply	71700	
Fixed Assets		
Bldg & Improve	1000	
Equipment	10000	
Total fix assets	11000	
Contingency	12483	
Total Appropriations	<u>141033</u>	

Annual resolutions for services fees and transfers to 735

- Resolution 2026-253- W establishing water service fees for fiscal year 2026-2027

O'Neill moved, Doty seconded to accept resolution 2026-253-W establishing water services fees for fiscal year 2026-2027 per schedule 1.

1. Annual Flat Rate and Tiered Rate Water Service Fees as established by Resolution 2025-245-W for fiscal year 2025-2026 will remain in effect for fiscal year 2026-2027.
2. Fees for Water Service shall be as follows.

Annual Tiered and Flat Rate Service Schedule 1 Effective July 1, 2026 for fiscal year 2026-2027	
Flat rate for all unmetered properties:	\$1174.00
Tiered rate for metered properties:	
Base – usage to 75,000 gallons/year	\$1174.00
2 nd tier: usage 75,100 – 150,000 gallons/year	\$.30/100 gallons
3 rd tier: usage 150,100 – 250,000 gallons/year	\$.45/100 gallons
4 th tier: usage 250,100 – 1,000,000 gallons/year	\$.50/100 gallons

Applicability

Applicable to all flat and tiered rate water service without regard for property valuation

- Resolution 2026-254-S establishing snow removal fees for fiscal year 2026-2027

O'Neill moved, Doty seconded to accept resolution 2026-254-S establishing snow removal fees for fiscal year 2026-2027 per schedule 2.

1. Flat rate service fees as established in Resolution 2025-246-S shall remain in effect for fiscal year 2026-2027
2. Fees for Snow Removal Service shall be as follows

Annual Flat Rate Snow Removal Service Schedule 2 Effective July 1, 2026	
Unimproved Residential	\$169.94 per parcel
Improved Residential	\$406.20 per parcel
Oversized Residential	\$784.62 per parcel
(where there were originally 2 or more APN combined into one on the County tax roll)	
Unimproved Commercial	\$219.34 per parcel
Improved Commercial	\$455.70 per parcel This

charge is levied without regard to property valuation.

- Resolution 2026-255-F authorizing annual transfers to 735 USDA reserves

O'Neill moved, Doty seconded to accept resolution 2026-255-F authorizing the annual transfers to 735 Capital Improvement Fund/USDA reserves. The PCSD treasurer shall submit a request to the County of Tulare requesting a transfer of funds from 740/2020 in the amount of:

\$13,033.00 to the 735/USDA Short Term Assets Reserve
\$12,000.00 to the 735/USDA Capital Improvement Reserve
\$1869.00 to the 735/USDA Debt Reduction Reserve
\$15,442.50 to the 735 general fund

- Resolution 2026-256-F adopting budgets for fiscal year 2026-2027

O'Neill moved, Doty seconded to accept resolution 2026-256-F adopting the 740/2010, 740/2020 and 735 budget(s) for Fiscal Year 2026-2027 as proposed by the District's Treasure; and understanding the final numbers will changes slightly once updated information from the county is available.

- Resolution 2026-257-F authorizing payment through 735_Radon

O'Neill moved, Doty seconded to accept resolution 2026-257-F authorizing the treasurer to submit a payment authorization through 735 Capital Improvement Fund, to the County of Tulare, for expenses related to the building and installation of a Radon Removal system, not to exceed \$10,000. Invoices shall be included.

Additional Reports

PPOA Liaison – Ohnesorgen

A chipping day is scheduled for Saturday Aug 8, 2026. The cost is \$100/cabin

Phil Rudnick donated \$1000 toward a siren for the Summit area

Upcoming events include a Friends-giving, and snow day.

The Fire Brigade might be transferred into the 501C3 for the Helipad instead of PPOA – website for helipad is Pondopad.org

Next training is July 26, 2026 @ PCSD building

PPOA proposes building a temporary community structure on PCSD property, 20x30 platform with cover

US Forest Service Liaison – no one to report

Business items:

Ongoing items: *These will be completed as weather and time allow.*

Status updates:

- Funding opportunities for a new building to house district equipment and workshop

Old Business – *carry forward*

- Continuing discussion of Snow Removal rates: current rates related to cost of services, Proposition 218 public hearing requirements, working on justification requirement for rate of increase.

Note: New rates cannot become effective until July 1, 2027, for fiscal year 2027-2028.

Education campaign public meetings are not subject to 45-day notice.

- Grant for water system needs – O'Neill and/or Ohnesorgen to report
FEMA grant is a possibility
O'Neill will have a zoom meeting with Chad Fischer with state water revolving fund.
- Diane Ayers
Spoke with engineering firm, still waiting for them to arrange a meeting with everyone.
Working with a land use person to see how to go about annexation process.
Inquire is board is still interested in a well site somewhere on Kramer property. It is understood the former well in a creek bed is not viable. It was suggested the district contact CTL to survey the area to find a viable sight for a new well.

Policy Review

- W-303 – possible revision of fees
This policy applies when water loss is due to property owner negligence. The current hourly rate needs to be updated to match actual hourly rate of pay or better reimburse the district for expenses incurred while searching for the source of water loss. The new rate will be \$45.00/hour for 3 hours minimum.
A written procedure is needed to ensure property owners are billed within a reasonable time.
- FS-401 – review for relevance and determining procedures
Additions include the word 'licensed' (independent contractors), "Additionally, proof of current liability and workmen's compensation insurance is required.", and 'may' (contract) 'fire hydrant' (snow removal).
- Policy 108 Expense Authorization already revised and combined into FS-402 – review for relevance and determine if update is needed – *carry forward*

New Business

- Review and discuss proposed Ordinance regarding the dumping of removed driveway snow into Ponderosa community roadways. Determine penalties and whether to accept or continue to next meeting.

ORDINANCE NO. 2026-2-S, ESTABLISHING SNOW REMOVAL REQUIREMENTS WITHIN THE DISTRICT

AN ORDINANCE OF THE BOARD OF DIRECTORS

Section 1. Purpose

The purpose of this ordinance is to promote public safety and maintain safe travel within the District by establishing requirements for snow removal and preventing obstructions to District roads and facilities.

Section 2. Applicability

This ordinance applies to all property owners, occupants, and persons within the boundaries of the District.

Section 3. Snow Removal Requirements

- A. Property owners or occupants remove snow and ice from driveways or other parking areas adjacent to their property while occupied, when reasonably possible. *Property owners may contract this work to a third party.*
- B. Snow removed from private property shall not be placed on District roads, culverts, drainage facilities, fire hydrants, or other District property in a manner that obstructs travel, drainage, or snow removal operations.
- C. No person shall interfere with District employees or contractors performing snow removal or ice control activities.

Section 4. District Snow Removal

The District shall remove snow from District-maintained roads and facilities according to priorities established by the General Manager or other designated official.

Snow removal services are subject to available personnel, equipment, weather conditions, and budget.

Nothing in this ordinance guarantees that any road or facility will be cleared within a specific time.

Section 5. Enforcement

If a violation of this ordinance creates a hazard to public safety or interferes with District operations, the District may:

1. Issue a written warning or administrative citation;
2. Remove the obstruction when necessary; and
3. Recover reasonable costs of removal and enforcement from the responsible person, to the extent authorized by law.

Section 6. Penalties

Any person who violates this ordinance may be subject to administrative penalties established by resolution of the Board of Directors and any other remedies authorized by California law.

Section 7. Severability

If any provision of this ordinance is found invalid, the remaining provisions shall remain in full force and effect.

Section 8. Effective Date

This ordinance shall become effective thirty (30) days after its adoption by the Board of Directors.

Mr. Doty objected to some of the language in the proposed ordinance. He requested he be allowed to make changes and present them at the next meeting. Therefore, this will not constitute the first reading of a new ordinance.

Determine next meeting date and time

- The next meeting will be Friday August 7, 2026, at 10 am, in the PCSD building.

Adjourn at 12:21 pm.

Minutes prepared by Jennifer Robertson, Board Secretary