

Ponderosa Community Services District

Effective date: 12/7/17

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POLICY

New

Approved by: Board of Directors

W-301 Volunteer assistance for Ponderosa CSD

This policy applies whenever an individual performs an agreed task for no fee for the Ponderosa CSD.

The PCSD board has decided that, due to the remoteness of the Ponderosa community, there are times when volunteer assistance helps maintain services to all Ponderosa property owners.

Recruitment of volunteers is at the discretion of water manager or snow monitor with approval from the board president. If the president is unavailable any other board member may approve recruits.

1. Volunteer responsibilities

- All volunteers must complete a registration form with current contact information.
- All volunteers agree to undertake training with district personnel.
- No volunteer will perform work directly on district water lines unless the volunteer holds a current State certified water distribution license or current contractor's license.
- All volunteers will conduct themselves appropriately as representatives of the Ponderosa CSD.

District responsibilities

The district water manager, snow monitor or other authorized district representative will provide appropriate information and training for all volunteers.

The district water manager or other authorized district representative will supervise all volunteer work on the Ponderosa CSD water system, unless a volunteer is proven appropriately certified/licensed.

All volunteers are covered under the district's liability insurance policy while performing work for the PCSD.

- All reasonable steps will be undertaken to provide volunteers with a workplace compliant with OSHA standards.

Volunteer Registration Form

First Name

Last Name

Residence Address

Mailing address if different

Home phone

Cell phone

Other phone

Emergency contact information

Name

Address

Phone

Relationship to you

Special skills, trainings, or certifications you may have.

I have read and agree with the responsibilities outlined in the Volunteer Assistance for the Ponderosa CSD policy.

Signature

Print name

Date