

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting
Saturday January 24, 2026

Present:

Directors: G. O'Neill, F. Ohnesorgen, M. Doty

Staff: T. Griesbach, J. Robertson, B. Dolmovic, K. Klemcke, T. Harness

Guests: via Google meet, Erasmo Viveros – public affairs director for CSDA central network

The meeting was called to order at 10:09 am, followed by the flag salute. O'Neill noted there were no guests.

Comments from the Public

None

Mr. Viveros explained many of the services available to PCSD from membership with CSDA (California Special District's Assoc)

Reports on pending or new legislation

Bringing elected officials to PCSD for round table discussion – he can facilitate

Help obtaining letters of support from elected officials – state senator, assembly, congress

Resolve issues with state agencies

CSDA provides mandated trainings – AB123 sexual harassment prevention, financial, ethics

Access to forums

Amazon Business Prime

Conferences – some costs may be covered through scholarships

Enterprise rental car savings

Consulting – may be fees for service

Communications

Acceptance of Minutes from the December

O'Neill moved to accept minutes as presented, Ohnesorgen seconded. There was no discussion. The motion carried unanimously.

Staff Reports

General Manager – Griesbach

Mr. Griesbach reported:

- Conversation with Mr. Sharp – pleased his radon reading was 75% lower after Lake well taken out of production
- Discussed PCSD well site access with local citizens – they are not allowed on site without authorization and accompaniment
- There are currently no cameras at well sites because there is no internet service – an option would be to install motion activated game cameras and check them regularly
- Spoke with secretary
- Met with treasurer
- Suggest the board consider having trained backup for secretary, treasurer, and general manger
- Checked in regularly with operations manager
- Email with county regarding annual Hazardous Material plan update
- Received, via Klemcke, a snow removal complaint – concern was investigated and addressed
- Responded to community member's concern about and individual contractor's background – per

employer council, PCSD may not discriminate, if the individual in question is hired again, that person will not be sent to the community member's property

- Standards for snow removal – not understood by some community members – a winter letter may be appropriate
- Reminded personnel that time cards must be stamped by time clock – not hand written
- Cal Mutual membership is required for our insurance – in response to question about invoice received
- Received communication from Boulton on Sierra View about accessing his water meter because it is paved over at the street. Paving was done by the county after the meter was installed – this is a county issue; he was given county contact information.

Secretary – Robertson

Met with Streamline – our domain hosting is completely switched over to Streamline now; we were able to update Google and director/staff email accounts are now active – once they sign in to their accounts

Will create a treasurer email account

Updated website

Email/phone with general manager and treasurer throughout the month

Certified Water Operator – Klemcke

Regular monthly bacterial testing is good

Radon testing on the Summit tank came back very low – which is good. Bottles for additional testing have been ordered

PFAS testing – no detection \$260/test. Klemcke is not certified to do this test, Geo Synthetics can do this test.

Water Operations report – Dolmovic

Leak repair site on Ponderosa refilled with compacted dirt until weather allows for paving.

There was a supply valve leak in a rental property on Summit – a meter was added; the neighboring property (served by same supply line) needs a meter as well.

Snow Operations report

Plow hydraulics broke down – now repaired

Used Dolmovic's plow as backup when PCSD plow was down – the support brackets broke; the plow has been removed from his truck – the backup is now out of commission

If the PCSD truck becomes non-operational, blowers will be used

Snow total – probably about 2 feet since the last report with about 6 feet for the season to date

Treasurer's Report – Klemcke

Would like to start the budget discussion in March

The current process is to submit invoices to the county each Thursday for payment the following week

Klemcke comes to Ponderosa once/week and will collect mail then

Went to the county twice since last meeting

Checking account – to the best of secretary's knowledge and research of minutes, there are 2 signatories on the account Mike Moroney and Julie Landers – both are deceased. From previous experience the bank will want an excerpt of minutes and a letter stating who the new signatories will be on the account.

O'Neill moved to have the general manager – Tom Griesbach, the treasurer – Kirk Klemcke, and the secretary – Jennifer Robertson become the authorized signatories on all accounts for the Ponderosa CSD currently held at US Bank, formerly Union Bank. The motion was seconded by Ohnesorgen. There was a brief discussion, and the motion carried unanimously.

O'Neill moved to accept the treasurer's report as presented. Ohnesorgen seconded, and the motion carried unanimously.

Additional Reports

PPOA Liaison – Ohnesorgen

The PPOA has elected a new board. Sharon Thomas is the new president.

They are working on getting a helipad set up. Klemcke stated that with the dissolution of the Camp Nelson ambulance there are funds the former volunteers want to donate toward the helipad project.

The fire captain has inspected the site and reported what was necessary to bring the site up to standard.

US Forest Service Liaison – no one to report

Business items:

Ongoing items: *These will be completed as weather and time allow.*

Status updates:

- Gate for access road to Holby well site – nothing to report
- Funding opportunities for a new building to house district equipment and workshop
Some information a 33x33 ft building with 20 ft door and about 10 ft tall – would be about \$50/ sq ft. this does not include plumbing or wiring for utilities
Alternate sketch designs could include lean to carports to keep snow equipment out of the weather, or storage for other large items to be kept out of the weather/direct sun

The board/staff needs to decide what the needs are to get firmer numbers on the final quote,

Bathroom

Kitchen

Insulated

Lighting

Heated

Ventilated

Hot water heater

Room to repair equipment

Access doors

Old Business – carry forward

- Continuing discussion of Snow Removal rates: current rates related to cost of services, Proposition 218 public hearing requirements, working on justification requirement for rate of increase.
*Note: New rates cannot become effective until July 1, 2026, for fiscal year 2026-2027. Education campaign public meetings are not subject to 45-day notice. – **Nothing new to report***
- Grant for water system needs – O’Neill and/or Ohnesorgen to report
O’Neill spoke to leak detection company - \$400 charge each way from Southern CA, estimated \$12,000 for them to check the system.

It was suggested that PCSD staff can isolate the system to find specific areas of leakage. 3 people are required to complete pressure testing. (Dolmovic, Harness, Doty)

New Business

- February meeting date is Feb 6, 2026 – which is in 13 days, additionally, the secretary is unavailable on that date. Board discussion and determination for next regular meeting date.

It was determined that regular meetings will be moved to the last Friday of each month.

The next regular meeting will be Friday February 27 at 12 noon in the PCSD building/

Adjourn 12:13 pm

Minutes prepared by Jennifer Robertson, Board Secretary