

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting

September 14, 2023

Present:

Directors: G. O'Neill, B. Benton, C. Marchaunt, F. Ohnesorgen

Absent director: J. Gordon

Staff: J. Robertson, K. Klemcke, W. Dolmovic, T. Harness,

(Via zoom) J. Landers, T Griesbach

Guests: B. Arnold, Bill Benton

The meeting was called to order at 12:43 by Ms. O'Neill, followed by the flag salute.

Comments from the Public – none

Immediate business: swearing in of appointed director Ohnesorgen.

Information item only: Quick review Robert's Rules of Order (*no action needed*)

Robert's Rules Simplified – pdf, Duties of the Chair (Board President) - pdf

Minutes from August 10, 2023, regular meeting.

Having been reviewed, Benton moved, and Marchaunt seconded to accept the August regular meeting minutes as corrected on page 3 (ViaSat dish should have been Starlink dish). The motion carried unanimously.

Communications:

8/14 from county – direct charges final confirmation

8/15 from DellaValle Lab (Fresno) – request to be added to our water testing list – forwarded to Kirk and Tom

8/23 from D. White – request information on application for director appointment

9/7 from Ybarra with USDA – request 2021 audit report – forward to Treasurer

9/7 from Hardcastle Specialties Inc – request for verification of static pressure related to fire sprinkler system – replied and referred to Dolmovic and Griesbach.

Staff Reports

General Manager – Griesbach

- Insurance claim on plow truck – the adjuster has called the truck a total loss. The negotiated settlement is \$8,869.70, and the district may remove the equipment from the vehicle (i.e., light bar, plow blade, etc.)
It is parked at Stone's Chevrolet dealership until the equipment.
- Proposal for replacement Holby generator that flooded during March storms. \$5,683.00
- Filed with FEMA, request \$80,000 for plow truck replacement, \$20,000 for 2 generators (Fawn and Holby)
- Discussed with treasurer to investigate financing truck through CSDA
- Working on nexus for increasing facility development fee; need estimate on pumps, electronic, water line replacement
- Submitted monthly federal labor report

Secretary:

Update website
Respond to public record requests
Meeting documents
Contact attorney

Contracted Water Operator – K. Klemcke

Other than monthly BacT, all testing is up to date through the end of the calendar year.
1st round test on tank was good, 2nd round is still with the state.
State water board will have to update the water permit to account for the new tanks.

Water System Operations Report

- Request to purchase a handheld soil compactor for use in water line repairs – *Dolmovic to provide information* - Discussion of cost and determination to purchase – carry forward
- Discussion and possible determination to purchase used generator from Josh Backlin. This generator will replace the Holby well site generator damaged in the March 2023 flooding. This is a used Onan 35 KVA Generator. 120/240/3 Open unit generator for \$5,683.58. The quoted price includes removal of the old generator, maintenance free battery, labor, and sales tax. Marchaunt moved, O'Neill seconded to purchase this generator. A brief discussion followed, where it was determined to pay this invoice through the 735 USDA short-term asset reserve. The motion to purchase carried unanimously.

Marchaunt moved to accept resolution 2023-231-W authorizing the treasurer to submit a payment request to the County of Tulare for proposal 2675 from All Tech for \$5,683.58 to be paid from fund 735/USDA short-term asset reserve. These monies will be repaid to this reserve within 2 years, if required by the USDA. O'Neill seconded, and the motion carried unanimously with Gordon absent.

Additional water system report items:

New meter installed on Holby 2. The transfer meter is also working.
Harness reported that water use is fairly consistent.
Fawn averages 7,800 gal/day
Lake averages 5,940 gal/day
Transfer 18,500 one time

Ohnesorgen mentioned there are grant funds available to help systems find leaks/sources of water loss. He will research grant possibilities and report.

Snow Removal Operations Report – Dolmovic

Found and paid for 500 UL tank for fuel, still need pump and hose/nozzle. It will be picked up in Turlock at the end of Sept/beginning of Oct.
Making room for fuel tank(s) and 800 gallons of fuel storage on PCSD property.

There was discussion about various truck possibilities including one out of state. Dolmovic will inspect it during his trip to Chicago, as it is close to where he will be staying.
In the event there is snowfall before the district purchases another plow truck, there is a proposal to lease a plow truck from High Sierra Snow Removal while paying Dolmovic hourly as a driver.
Goldsmith was also asked for a quote. No decision was made at this time.

Financial Report

SCE 1100.00 in August, another \$1000.00 in September.
\$2000.00 for legal

\$700.00 water testing
 \$900.00 truck insurance

The treasurer needs authorization to move \$12,000 from the 735 USDA reserve account to 735-line 8300 new equipment. It was moved by Benton, seconded by O'Neill to accept Resolution 2023-232-F authorizing the treasurer to submit a request to the County of Tulare to transfer funds as described above. The motion carried with 4 ayes and Gordon absent.

Resolution 2023-230-W to pay invoices received related to the Holby tank replacement project.

Consolidated Testing:	inv 38665	\$1,800.00
Evans Crane:	inv 8953	\$2,000.00
A-1 Tank LLC:	inv 12485	\$23,948.03
Bates Construction	08/27/2023	\$9,500.00

Because the tank replacement is considered capital improvement, these invoices will be paid through the 735 fund. It was moved by Benton and seconded by Marchaunt to accept Resolution 2023-230-W, authorizing the treasurer to submit a payment authorization to the County of Tulare for the above referenced invoices to be paid from fund 735 (capital improvement). The motion carried with 4 ayes and Gordon absent.

It was moved by O'Neill, seconded by Benton, to accept the treasurer's report as presented.

Additional Reports

- PPOA/PCSD Liaison – Marchaunt reported that Y'ves DeClerck has been replacing street signs in the community.
- US Forest Service Liaison – no report

Status Update on Holby tank replacement project

- 2nd tank is operational, plumbed, and waiting for electrician to connect sensors to monitoring system

Director Comments – Marchaunt – said she got an education as to why PCSD needs Starlink. Additionally, spoke to Rich Thomas. He is a professional facilitator that helps groups with team building. A group meeting typically costs \$2500.00. He is willing to help the PCSD at no cost. He proposes the board choose a date for the directors and general manager to meet with Thomas and have a team building session. This item will be placed on a future agenda.

Unfinished Business

Ongoing items: *These will be completed as weather and time allow.*

- Gates or access *barriers* on Holby foot bridge, and access road to Holby well site
- Status of upgrade for current radio/walkie talkie communication equipment – *Dolmovic*
- Proposal to rebuild/improve Holby bridge – *O'Neill to report*

Old Business

- Request from O'Neill to consider switching internet providers: leave ViaSat for Starlink
 Status of placing receiver: The dish is placed and Starlink connected. There is a monthly cost of \$130.00. The signal is very strong. Recommend that PCSD keep Starlink service and drop ViaSat. PCSD will need to purchase its own dish – cost \$600.00. O'Neill will look for used equipment and a 150-foot cable.
- Update on County crew cleaning culverts on Snowflake to prevent flooding this coming winter season, and road repairs within the Ponderosa subdivision. Some small potholes were filled, but

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none of the larger potholes have been repaired, and no culverts have been cleaned. County crew told Dolmovic they will be up in mid-October to repair M107, they can come to Ponderosa after that.

New Business

- Board Organization – this is usually done annually in December or January. However, with the recent resignation and appointment of directors, the board needs to elect a new president and vice president and determine a financial coordinator.

There was a general discussion about board positions. O'Neill was willing to become board president and Ohnesorgen volunteered to be vice president. Benton moved, Marchaunt seconded to accept O'Neill and Ohnesorgen for board president and vice president respectively. The motion carried unanimously with Gordon absent. It was further determined not to name a specific financial coordinator at this time. Benton will continue to collect the mail, and scan bills to email to treasurer. Hopefully Gordon will continue to review the treasurer reports.

Adjourn – Hearing none opposed, the meeting adjourned at 3:24 pm.

The next regular meeting will be held October 12, 2023, at 12:30 pm in the district building, with zoom link available.

Note: The board secretary and treasurer are not available to attend the regular October meeting in person or via zoom. O'Neill will host the zoom session from the PCSD building.

Minutes prepared by Jennifer Robertson/Board Secretary